

DRAFT

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL December 14, 2005 Special Meeting Minutes

The following minutes are submitted for a meeting of the Social Services Transportation Advisory Council (SSTAC) for SLOCOG, held in the SLOCOG Conference room at 12:30 p.m.

SSTAC Members Present

Austin O' Dell	Public Transit Operator
GlennaDeane Dovey	SLOCOG
Alan Massar	SLOCOG
Jennifer Dwyer (Alternate)	Tri Counties Reg. Center (County Social Services)
Jason Gillespie	RTA (Runabout)
Mark Shaffer	Ride-On Transportation
Jean Raymond	Area Agency on Aging
Diane Maiorano	Retired Senior Volunteer Program
Jody Dauth	Public Transit Operator
Anna Lady	Ride-On Transportation

SLOCOG Staff Present

Ron De Carli	Executive Director
Peter Rodgers	Planning Manager
Eliane Guillot	Transportation Planner III
Lisa Levasseur	Planning Intern

OTHER ATTENDEES

Phil McGuire	McGuire Management Consultancy
John James	James Transportation Group
Debra Marasco-McNulty	UCP/Ride-On Board

Peter Rodgers called the meeting to order at 12:35 p.m. and a round of introductions was made.

- 1. Public Comments:** There were no public comments
- 2. Approval of Minutes from November 16th** – Motion to approve the minutes by **Austin O'Dell**. Motion passed unanimously.
- 3. Updated Roster with Alternate Members and Term Limits (Information)** - **Peter Rodgers** asked the group to look over the roster and notify him if there were any errors.
- 4. Ride On Transportation Short Range Transit Plan (SRTP): Future Service Scenarios and Marketing Plan (Discussion).** **Eliane Guillot** mentioned the goals and objectives discussed at the November 16th meeting, and pointed out the focus for this meeting being on service scenarios and the future of Ride-On for the next five years. **Phil McGuire** added to **Ms. Guillot's** comments, highlighting the concepts involved in a SRTP and noting the large role SSTAC will play in the process. **Pete Rodgers** asked

Mark Shaffer if there were any other advisory committees, in addition to SSTAC, addressing the Ride-On's SRTP. **Mr. Shaffer** stated that the Ride-On Board was satisfied with SSTAC acting as the sole advisory body for the Ride-On's SRTP. **Mr. McGuire** added a presentation was made to the Ride-On Board.

Phil McGuire discussed the history, role and responsibilities of the CTSA. **Ron De Carli** added to McGuire's comments, stating that today the CTSA has moved more toward coordination between the agencies than consolidation (as done in previous years). **Mr. McGuire** discussed the four key elements of the Marketing Plan and Program: Product, Price, Promotion, and Place, and noted to keep these in mind during the planning process.

Phil McGuire introduced the different scenarios, the first being the Basic Service Level. The first scenario involves no large changes to Ride-On, only improvements in the three divisions: CTSA, TMA and Contract Services. **Mr. McGuire** then discussed in detail several recommended improvements that could potentially be made and in what areas. He stressed the importance of on-going quality control, and an equal balance between the business side and the service performance aspects of Ride-On. He highlighted the need for additional staff capabilities, either through training or through new personnel. **Pete Rodgers** added the training/hiring of personnel under the first scenario would be covered in the existing budget. **Ron De Carli** noted Ride-On's room to grow, and added the recommendation to expand the Social Services Transportation base to work with different providers and have them integrated with Ride-On. **Mark Shaffer** discussed the outreach involved in finding new CTSA partners and suggested there be a separate webpage for social services providers to supplement the existing TMA site for the general public. **John James** highlighted the importance of community input in determining the individual needs of the agency.

Austin O'Dell was in favor of supporting the Basic Service Level Scenario to help strengthen the organization. **Pete Rodgers** discussed the need for improved medical transportation services. **Mr. O' Dell** recommended helping out with special events such as the Tour of California, and **Mr. Rodgers** noted that through the unmet needs process, many service enhancements will be expressed. **Jason Gillespie** pointed out the need for timely fleet replacement due to the average fleet age. **Mark Shaffer** discussed the replacement plan for Ride-On vehicles via the 5310 grant program and how securing the local match had been an issue for new vehicle acquisition.

Phil McGuire then discussed the next two scenarios, Modest Expansion and Substantial Expansion that include levels of expansion with specific targets in mind. He then discussed the United We Ride Federal program and its similarity to the original intent of the CTSA. **John James** added surveys were under way to collect data on community needs. **Mr. McGuire** noted the next meeting would be another workshop so SSTAC could have more discussion, and that a draft of the SRTP report would be ready to bring to the March SSTAC meeting. **Peter Rodgers** recommended any questions or comments be brought to Mr. McGuire's attention by the end of the first week of January 2006.

5. Election of Officers

Peter Rodgers stated the need to elect a Chair and Vice Chair for the Committee. The Chair would run the meeting and appoint sub committees to SSTAC. The Vice Chair would preside over meetings in the absence of the Chair. **Mr. Rodgers** opened the floor for nominations. **Austin O'Dell** nominated himself for Chair. **Mark Shaffer** seconded. All members were in favor and the nomination passed. **Austin O'Dell** nominated Jody Dauth for Vice Chair; she declined the nomination. **Jean Raymond** nominated **GlennaDeane Dovey** for Vice Chair. **Ms. Dovey** accepted the nomination and **Diane Maiorano** seconded. All members were in favor and the nomination for Vice Chair passed.

6. Member Comments

Jody Dauth wanted to know the time and location of the Unmet Needs meeting. **Pete Rodgers** and **Ron De Carli** discussed different start times and a consensus was reached to have the meeting at 8:30am (the item will be put at the front of the SLOCOG agenda) at the new County Board of Supervisors Chambers on February 8th, 2006.

7. Adjournment - Peter Rodgers adjourned the meeting at 2:05pm. The next SSTAC meeting is scheduled for Wednesday, January 25, 2006. Minutes prepared by Lisa Levasseur.

“DRAFT”

SAN LUIS OBISPO COUNCIL OF GOVERNMENTS

EXECUTIVE COMMITTEE MINUTES

January 18, 2006

SLOCOG

Members Present: Shirley Bianchi, President
Frank Mecham, Past President (*arrived at 9:37a.m.*)

Staff Present: Ronald De Carli, Executive Director (SLOCOG)
Steve Devencenzi, Deputy Director (SLOCOG)
Jac Crawford, Legal Counsel (SLOCOG and SLORTA)
Aida Nicklin, Executive Secretary (SLOCOG)

Also Present: David Lilly, Regional Transit Manager (SLORTA)
Eric Greening, Citizens' Transportation Advisory Committee (CTAC)

1. Call to Order and Roll Call: **President Bianchi** called the meeting to order at 9:35 a.m. Silent roll call was taken. (Past President Mecham arrived at 9:37 a.m.)

2. Public Comments: **Mr. Eric Greening**, Atascadero,

3. Executive Committee Minutes, November 9, 2005: **Past President Mecham** moved to approve the minutes of November 9, 2005. **President Bianchi** seconded and the motion carried, in the absence of Vice President Ferrara.

4. Draft SLOCOG February 8, 2006 Agenda: **Mr. De Carli** reviewed the draft Agenda for February 8, 2006:

Board Administrative Items:

A-1, Election of Officers and Recognition: The SLOCOG Board will be selecting its new President and Vice President at the February meeting. Historically, the Vice President is selected as the new president and takes over the chair. Staff is asking the Committee for direction on whether to continue this practice or have the former president continue presiding. **The Executive Committee directed staff to leave that decision to the new president, which would be current Vice President Tony Ferrara (if the Board selects him as the new president).**

A-2, Committee and Interagency Assignments: The Board will be appointing representatives to CALCOG (California Association of Councils of Governments), CRCC (Coast Rail Coordinating Council) and LOSSAN (Los Angeles – San Luis Obispo – San Diego) Rail Policy Committees. The Executive Committee membership consists of the President, Vice President, and the Past President

(the current membership will shift, with the current President becoming past president and so on). Staff will check with current representatives - Vice President Ferrara and Board Member Shoals - if they want to stay as representatives to CALCOG and CRCC/LOSSAN respectively.

Public Hearing Items:

B-1. Unmet Transit Needs Hearing/Unmet Bikeway Needs Hearing: Staff has done the public hearing notices and news release on the upcoming Unmet Transit Needs/Unmet Bikeway Needs public hearing. They are now starting to catalog the information and will be taking public testimony at the February meeting. All testimonies received (verbal, email or electronic) will be assessed per adopted criteria, and staff will present a recommendation for Board approval in April.

B-2. Federal Transportation Improvement Program (FTIP) Amendment No. 9: This is a public hearing item to hear testimony on the proposed FTIP amendment to already approved and programmed federally funded projects. **Mr. De Carli** briefly reviewed the three new federally funded projects (Grand Avenue enhancements in Grover Beach, Lewis Avenue Bridge in Atascadero, & Federal Transit Administration Section 5311f rural intercity funding to Regional Transit Authority), noting that there was a change in projects from Shandon Bridge in Shandon/Highway 41 to Lewis Avenue Bridge in Atascadero because the Shandon Bridge project was not ready to go. He added that this is funding that was secured last year by the County but the project is not ready to go this year. The City of Atascadero has requested the funding. It has just been approved by federal appropriations amendment and now must be integrated into the FTIP. **Mr. De Carli** also noted that there might be one or two other bridge replacement projects (staff is currently assessing those projects). One likely project is the Meadow Creek Bridge project on Grand Avenue in Grover Beach.

B-3. 2006 Regional Transportation Improvement Program (RTIP): **Mr. De Carli** reviewed what would be presented at the Board meeting relative to this item (*a handout on the candidate projects for 2006 RTIP funding, 2006 Transportation Enhancements (TE) funding, and Regional Surface Transportation Program (RSTP)/Regional State Highway Account (RSHA) funding was distributed*), noting the scoring and ranking of the projects, the format/layout, the fund types, and how the 2006 RTIP will be presented. He further noted that a cut list would be presented and that staff will be recommending a fact sheet that shows projects recommended for funding and projects on the cut list. **Mr. De Carli** indicated that in general, SLOCOG would be able to program almost all projects. This is a result of the \$29m of state funds and the freed up state funding that was originally for the Pismo Beach Price Street Extension project, a \$135m project that was rejected by the Pismo Beach city council last year. **Mr. De Carli** brought to attention the issue about the Regional Rideshare funding. In the past, the Rideshare program was funded using different funding sources. Right now, it is not included in the list of projects. **Mr. De Carli** said SLOCOG and RTA staff had a meeting to discuss this issue. They are recommending that the program be funded half out of RSHA and the other half using Transportation Development Act (TDA) funds.

Past President Mecham inquired about the Highway 46 East/101 operational improvements project. **Mr. De Carli** pointed out that it is included in the 2006 RTIP candidates list for \$6m funding. He then asked the Committee if the approach used in presenting the list of projects is okay. **President Bianchi** commented that although there is a need to look through the lists to find one's particular projects, the approach is okay. She expressed concern that the Cambria Main Street enhancements project, which is nearly complete, is still listed on the TE candidates list. **Mr. De Carli** explained that those projects listed under the 2004 TE projects (i.e., the Cambria Main Street enhancements) do not show any data/amounts because they are completed projects. They are just listed to show the projects programmed in the last cycle. **President Bianchi** suggested putting the words "completed projects" on this category.

Following **Mr. De Carli's** comments about the City of Paso Robles' two TE eligible projects (mentioning that one is on the cut list and explaining the options), **Past President Mecham** remarked

that if a project is something that completes a connection, then that project would be appropriate to fund.

Public Comments: **Mr. Eric Greening**, Atascadero, said he concurs with Past President Mecham's comments, noting that in terms of making connections, the most important TE project for Atascadero is the Atascadero-Templeton connection. He stressed that when considering TDA funding for the Rideshare Program, an analysis of the consequences for the transit funding (TDA funded) be included in the discussion, in order to find out the implications for the existing transit funding and to make sure that transit funding is not being given up to provide information regarding transit. **Mr. De Carli** said it is an issue that needs to be addressed, one of the reasons why the recommendation is to fund the program half out of TDA and half RSHA. This is in anticipation of concerns with the cities of Morro Bay and San Luis Obispo's TDA being maxed out.

Transportation Items:

C-1, Proposed State Infrastructure Finance Proposals: Staff will prepare a summary of each of the three legislative proposals (*the Governor's Strategic Improvement Plan, Senate Majority Leader Perata's \$11b infrastructure improvement bond, and Assembly Member Nunez's Assembly version bond measure*), including the local implications. During the discussion that ensued, **Mr. De Carli** noted that when SLOCOG responded to the Governor's *GoCalifornia* proposal, staff submitted a priority list of projects (in anticipation that the state might be asking for one). He further noted that SLOCOG staff received an email from Senator Abel Maldonado's staff, informing SLOCOG that the state is now developing the list of projects for the Governor's measure and that the overall list will be subject to substantial changes. The Senator's office asked SLOCOG for any recommendation. In his discussion with staff, **Mr. De Carli** said they decided to submit (he distributed a handout – list of projects) a project list to the Executive Committee for review/consideration. He pointed out that the state's priority is "interregional."

Past President Mecham asked about the County of Santa Barbara's participation on the Santa Maria River Bridge project. He also asked about the funding cycle. **Mr. De Carli** indicated that if it were funded off the top, SLOCOG and SBCAG (Santa Barbara County Association of Governments) would not pay anything, as it would be put into the Governor's bond measure. If, however, the project does not get funding, SLOCOG will be looking into the next STIP cycle and will face a need of \$10m out of its STIP funds. **Mr. De Carli** noted that the biggest issue is that Caltrans has to approve it and with Caltrans' support on this project, the likelihood of the state approving it is greater. **Past President Mecham** stressed the need for SLOCOG to be in partnership with SBCAG on this project as far as strategy is concerned. **Mr. De Carli** assured the Committee that that is exactly what staff is doing, noting he would be discussing the issue with SBCAG after this meeting. **Mr. Greening** cautioned staff about submitting a priority list of projects without knowing if the public/the citizens of this region, as voters, would support such projects.

C-2, Governor's 2006 Budget (Transportation): The Governor's newly released draft budget for 2006 is generally good news for transportation – it includes a proposal to fully fund Prop 42, an early repayment of a portion of prior Prop 42 loans, and an expected funding from Indian Gaming compacts. Staff will be identifying the local implications in the staff report. **Mr. De Carli** asked the Committee if they would prefer to have this item as a "discussion" item; otherwise, it will be moved to "consent." **The Executive Committee directed staff to keep this item as a "discussion" item, with further direction to keep it brief.**

C-3, Highway 41/101 Interchange Project Development Cost: **Mr. De Carli** informed the Committee that this item would be deferred to the April Board meeting, in order to allow time for Caltrans and SLOCOG staff to meet and further review the numbers and also to review the information with Caltrans headquarters. **The Committee concurred moving this item to the April meeting.**

Area Wide and Agency Issues:

D-1, FY 2006/07 Preliminary Overall Work Program (OWP) and Budgetary Assumptions: A summary of the preliminary OWP and budget assumptions will be presented. Then in April, staff will be bringing the full document to the Board for adoption. **Mr. De Carli** noted a number of issues that would be deferred to next year. He also noted there would be some changes and that they will be identified in the staff report. The budget amendment will be presented under the consent agenda

D-2, Transportation Development Act (TDA) Fund Apportionment for FY 2006/2007: SLOCOG will be programming approximately \$11m in TDA funds. The County Auditor and the State Controller will provide the TDA fund estimate for the next fiscal year. **Mr. De Carli** noted that the fund estimate would not be available until mid-February; therefore, this item will be deferred to the April meeting. **The Executive Committee concurred deferring this item to April.**

D-3, Community 2050 Update: **Mr. Devencenzi** updated the Committee on the Community 2050 program, noting that staff is now in the process of meeting with the steering committees. He brought to attention that the funding for this effort has been approved under the state's Blueprint Grant Program. Staff is preparing the OWP and Budget for an amendment to take this funding into account. Funding is anticipated to commence by the end of February. The approval fully funds SLOCOG's request for \$226,800 for this fiscal year.

Consent Agenda:

E-3, Draft 2006 Federal and State Legislative Programs: Due to "meeting" time constraints and in order to allow time for the Regional Transit Authority to conduct its meeting, staff suggests keeping this item under the consent agenda. **Mr. Greening** inquired if there would be any changes in the proposed policies from that of 2005. **Mr. De Carli** noted all changes would be highlighted in the staff report.

E-4, 2007 Annual Appropriations Bill: Every year, the region's congress members ask SLOCOG to identify priority projects for funding. Staff has developed a list of priority projects (most of the projects included are in the \$500k range). Some projects that cannot be funded under the 2006 RTIP will be included in the list.

5. Organization Assessment: **Mr. De Carli** updated the Committee on the status of SLOCOG's organization assessment, noting that most of the consultant's suggested improvements are being implemented (i.e. internal communications, staff interrelationship, etc.). He noted that the next step would be to amend the Organization Chart as the consultant recommended. The amendment will reflect the actual work responsibilities and assignments, and flattening out the supervisory tier, consolidating the management position into one classification – a Principal Planner, with the title to be negotiated. The changes will be integrated into the FY 05/06 OWP & Budget Amendment and next year's OWP. **The Committee concurred in concept.** **President Bianchi** remarked that all the changes are a good exercise, to enhance the organizational structure as well as promote productivity.

6. Late Breaking News: *There was no late breaking news.*

7. Executive Committee Member Comments and Adjournment: **Past President Mecham** announced that he decided to stay as a SLOCOG Board member for a little longer. He then inquired about a request by Mr. William Beasley, a CTAC member representing Paso Robles, to have his spouse attend the January 25th CTAC meeting in his place (he will be out of town for approximately eight weeks). **Ms. Nicklin** said she spoke with Mrs. Beasley on the phone and has already informed Mrs. Beasley that she is welcome to attend the meetings; however, she cannot vote, as CTAC has no designated alternate members. **President Bianchi** adjourned the meeting at 10:27 a.m.

Minutes prepared by Aida Nicklin