

**SAN LUIS OBISPO COUNCIL OF GOVERNMENTS  
EXECUTIVE COMMITTEE**

**PLEASE NOTE THE DATE, TIME, AND  
LOCATION:**

**JULY 14, 2004, WEDNESDAY**

**9:00 AM TO 11:00 AM**

**Board of Supervisors Conference Room A  
County Government Center, San Luis Obispo, CA**

1. **Call to Order and Roll Call.**
2. **Public Comments.** Any member of the public may address the Committee for a period not to exceed three minutes on any item not on the agenda within the jurisdiction of the Council. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items not on the agenda.
3. **SLOCOG August 4, 2004 Agenda. Review. Attached.** (REVIEW & COMMENT, re: timing, sequence, advisory committee agenda items, etc.). The following identifies several key issues requiring Executive Committee direction:

**Major Agenda Items Include:**

**PUBLIC HEARING ITEM:**

**A-1, 2004 Federal Transportation Improvement Program (FTIP).** Federal law requires a public hearing for FTIP adoption. Federal guidelines specify the FTIP can only include currently approved projects; hence, it is a compilation of all federally funded and "currently approved" projects (Recommended Action: ADOPT RESOLUTION).

**PRESENTATIONS:**

**B-1, Ride-On Strategic Plan.** Ride-On Director Mark Shaffer will be presenting Ride-on's long-range vision for their services.

**B-2, Los Angeles-San Diego-San Luis Obispo (LOSSAN) Rail Corridor Agency.** This will be a presentation by Linda Culp of the San Diego Association of Governments (SANDAG), regarding SLOCOG's role on joint powers authority. A brief PowerPoint presentation on rail upgrades and improvements will be included, summarizing the current efforts of LOSSAN.

**B-3, State Highway 41 Transportation Concept Report (TCR).** This will be a presentation by Caltrans District 5 on their 20-year vision plan for the corridor. Caltrans will be asking for SLOCOG's endorsement. The concept appears to be acceptable for SLOCOG, City of Morro Bay, and City of Atascadero staff.

**ADMINISTRATIVE ITEM:**

**C-1, Draft SLOCOG Annual Report for Fiscal Year 2003/04.** This report will summarize all major activities, products and accomplishments over the past year (Recommended Action: APPROVE DRAFT REPORT, FINALIZE, AND DISTRIBUTE).

**TRANSPORTATION ITEMS:**

**D-1, Draft 2004 Regional Transportation Plan (RTP) Policies, Schedule, and Approach.** SLOCOG is required by law to update the Regional Transportation Plan by December 2004. The August meeting will focus on the draft policies and schedule, identifying the "approach" towards a more concise and easy to read format. Staff recommends eighty-five pages of goals, objectives, and policies to be collapsed, and extensive designated text to be deleted or included in an appendix. The goal is to streamline and enhance the utility of the plan. No major additions are proposed. Existing planned projects will be deferred due to financial constraint. Attached is a copy of SLOCOG's goals (83 pages) and San Diego County's streamlined policies that are being used as "Best Practices" examples for consideration by all councils of governments (Recommendation: CONCUR WITH REVISED CONCEPT).

**D-2, Follow-up on SLOCOG Performance Audit Recommendations.** Staff will give an update on the status of the San Luis Obispo Council of Governments (SLOCOG) FY 02/03 triennial performance audit recommendations; three of which are already implemented in full and two (update on the Long Range Transit Plan and the re-structuring of the Regional Transit Advisory Committee) are awaiting resolution per August 2004 SLOCOG Board action. This item covers the audit recommendation to comply with PUC Section 99270.1 - *"Portion of Services Urbanized" due for follow up action in FY 04/05. The region needs to adopt rules and regulations to determine the required farebox ratio for operators serving both urbanized and non-urbanized areas.* The staff report will outline the rules adopted by other Regional Transportation Planning Agencies (RTPAs) in the state, review the pros and cons of different approaches and recommend the most suitable rules and regulations for the SLOCOG region. Upon Board adoption, the recommendations will be forwarded to Sacramento for Caltrans approval (Recommended Action: APPROVE).

**D-3, Regional Traffic Model Status Report and Contract for Phase II with Fehr and Peers.** Staff will provide a summary of the proposed regional traffic model and its development in two phases, with Phase I being the creation of a Base Year, or Existing Conditions model, which has now been completed. Also provided will be a description of the actions that were taken to create the model and the data used in the process. In addition, the board will be given the opinion of staff and the Model Development Team regarding the high quality of the work done by the consultant (Fehr & Peers) and the determination that the firm should be given a contract to carry out Phase II of the model. This phase will consist of a future year projection of conditions based on a range of data and estimates of future growth patterns (Recommended Action: APPROVE CONTRACT).

**D-4, 2004 Transportation Performance Indicators Report.** The staff report will give a background of the creation of the first performance indicators report, the range of data sets used and current state trends. The scope of the update will then be discussed together with its relationship with the update of the Regional Transportation Plan. Significant changes in indicators will be highlighted. The report is being rewritten to be more user-friendly, with increased graphs, tables, and charts (Recommended Action: ACCEPT AND DISTRIBUTE).

**AREA WIDE ISSUES:**

**E-1, Transportation Legislation.** This report will update the Board on the status of transportation bills that are of interest to the San Luis Obispo region. Staff recommended positions would be included in the staff report.

**E-2, Housing Legislation.** The Board will be updated on the status of the housing legislation/bills that are of interest to this region. Staff will present SLOCOG recommended positions.

**SERVICE AUTHORITY FOR FREEWAYS AND EXPRESSWAYS (SAFE):**

**F-1, Call Box Answering Center Cooperative Agreement.** Call Box answering is currently contracted with the California Highway Patrol (CHP). Staff proposes to sign a cooperative agreement with Councils of Governments (COGs) north of San Luis Obispo for private answering services. This will save funding and provide more descriptive services (Recommendation: APPROVE).

**F-2, Call Box Annual Report.** Time permitting, an annual report of the Call Box program will be provided. This will discuss usage rates, trends, potential changes and upcoming issues (Recommendation: ACCEPT AND DISTRIBUTE).

**CONSENT AGENDA:** See attached agenda. Some Notable items:

**G-2, Job Access Reverse Commute (JARC) Memorandum of Understanding (MOU) Amendment – with Regional Rideshare for Santa Maria Marketing Services and Regional Transit Authority (RTA) continuance of operations.**

**G-6, Long Range Transit Plan (LRTP) Status and Draft Policies.** This draft report presents the first set of draft deliverables on the LRTP update, and it covers progress made by Urbitran transit consultants in updating the Policy and Financial policies with public transit goals and objectives for the 2004 Regional Transportation Plan (RTP). The draft also covers more specific LRTP objectives with quantitative and qualitative tools to track progress out to the year 2025 (Recommended Action: ENDORSE).

**G-7, Joint Maintenance Facility Scope of Work.** The scope of work covers Phase II of the study to develop an operating and financial plan for a proposed permanent maintenance and dispatch facility (shared by RTA, Ride-On and others) per Phase I recommendations (2002 Board action). The study will compare future capital and operating costs and savings over the status quo (i.e. separate, leased facilities). The technical work, funded by a federal transit planning grant of \$70K (recently awarded by Caltrans), will be done by professional consultants with expertise in financial analysis, contract negotiations and transit operations (Request for Proposal or RFP will be released in August 2004) (Recommended Action: APPROVE AND AUTHORIZE RFP DISTRIBUTION).

**G-8, Intercity Transit Grants: Shandon to Paso Robles Multi-Modal Transportation Center Connector and Grover Beach Rail Station Transportation System Management (TSM) Improvements.** The two grant applications are for intercity transit grants that SLOCOG staff submitted to Caltrans in June 2004, under the Federal Transit Administration (FTA) Section 5311 (f) program. The applications are for \$30,000 operating assistance for the Shandon-Paso Robles Connector for one year and \$140,000 capital assistance for several Grover Beach Rail Station TSMs. This type of funds can only be secured competitively and Caltrans manages them at the

state level. Fiscal Year 04/05 is the timeline for the grant award. A SLOCOG Board-approved Resolution supporting the proposed projects is required for the application (Recommended Action: APPROVE FEDERAL TRANSIT GRANT APPLICATIONS AND ADOPT RESOLUTION).

4. **Executive Committee Minutes, April 21, 2004, Attached** (APPROVE).
5. **SLOCOG-SLORTA August 4, 2004 Joint Meeting Agenda. Review. Attached.** (REVIEW & COMMENT, re: timing, sequence, etc.)

**ADMINISTRATIVE ITEM:**

**A-1, Follow-up on Performance Audit Recommendations regarding Regional Transportation Advisory Committee (RTAC) Reorganization: New RTAC Bylaws.** This item is presented as a follow-up to the SLOCOG/SLORTA Board action in April 2004, to keep RTAC as one committee (instead of splitting it into several focused committees). The new RTAC Bylaws must be in conformance with the Transportation Development Act (TDA) law. Any unresolved issues will be highlighted for SLOCOG/SLORTA Board action (Recommended Action: ADOPT NEW BYLAWS).

6. **Late Breaking News.**
7. **Committee Member Comments and Adjournment.**

**Next Meeting: August 11, 2004 Wednesday.**